

## Overview:

This document details the steps required for accessing DegreeWorks in PAWS.

## Requirements:

- Access to PAWS

## How to Access DegreeWorks from PAWS:

1. Enter your GSU Campus ID.
2. Enter Campus ID Password. Login.

**Please log In .**

When finished, please log out and close your browser to end your session.

CampusID [I forgot](#)


Password [I forgot](#)

Login

3. Click on the Home tab.
4. Scroll Down to the Degree(s) and Major(s) / Pathway(s) section.  
*NOTE: You should see Academic Evaluation next to your Degree Type*
5. Select Academic Evaluation.

**Degree(s) and Major(s) / Pathway(s)**  
Degree:MS-Master of Science [Academic Evaluation >](#)  
Major/Pathway: IDT-  
Instructional Design & Tech

6. Select the Current Term. Select Submit.

 Please select the current term

Select a Term: 

Spring Semester 2017	
Fall Semester 2016	▲
Summer Semester 2016	
Spring Semester 2016	▼
Fall Semester 2015	

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7. Select desired Program. Select Generate Request.

- Program:** AB JOURNALISM  
**Degree:** Bachelor of Arts  
**Major/Pathway:** Journalism  
**Level:** Undergraduate Semester
  
- Program:** MS INSTRUCTIONAL DESIGN & TECH  
**Degree:** Master of Science  
**Major/Pathway:** Instructional Design & Tech  
**Level:** Graduate Semester

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NOTE: *If you receive a Single-Sign On Error, please disable Pop-Ups within your browser.*

## Help:

If you have questions, or need assistance, please contact the IIT Technology Service Desk at 404-413-HELP (4357) or via email at [help@gsu.edu](mailto:help@gsu.edu).